Box 1

Description included: Monthly billing/income reports and misc. papers
No patient names - perhaps the most useful papers for now

labels on individual folders

IUD
Registration Forms CENSOR - PATIENT NAMES INCLUDED 1987
ATB (Aged Trial Balance) 1987
May-Monthly Reports 1987
July-Monthly Reports 1987
August -Reports 1987
September 1987
October 1987
November 1987
December 1987
June 1987
January-Monthly Reports 1988
Month End Feb-March 1988
Monthly Report-April 1988
May Monthly Report 1988
May 1988
June Monthly Report 1988
July-Monthly End Reports 1988
July Report 1988
August Reports 1988
September Month End Reports 1988
October Monthly Reports 1988
November Monthly Reports 1988
December Reports 1988
January Reports 1989
January Reports 1989
May Reports (No folder - no label) 1989
loose material
Doctor's order sheet - blank
PNHP (Physicians for a National Health Program-
    Newsletter Fall,Dec issues) 1987
    Memo to "all TAHIP IPA Physicians" 1987
Brochures describing Marcia Goldensher and
    Janet O. Yardley's practice
Physician Directory - TUFTS Associate Health Plan
    brochure
TAHIP Service Contracts/Agreements Index
Janet O. Yardley, M.D.

Box 2

Description includes: 1986 Irving Square Family Practice
Encounter Forms and Billing Reports

manila envelope labeled: opening info addresses etc.
Framingham Union Hospital

folders labelled as follows:

infection Control Committee 1987-1988
AMWA (Br. 39) 1986
ICFM Newsletter 1986
Correspondence (CENSOR - SOME PATIENT NAMES & INFO) 1986-1988
Family Medicine Women's Network Newsletter 1987
NOW (brochures, infor., etc.) 1987
Acupuncture 1987
To be filed at ISFP (time sheets) 1987-1988
Hospital Visit Record (CENSOR - PATIENT NAMES INCLUDED) 1987-1988
Statement for Irving Square Family Practice 1988
(CENSOR - PATIENT NAMES INCLUDED)
loose correspondence from SOJOURNER 1986
June Report (Aged Trial Balance) 1987
Billing Reports (CENSOR - PATIENT INFORMATION) 1985-1986
Statement sheets for Marcia Goldensher (CENSOR - PATIENT NAMES) 1985
Goldensher - To be billed CENSOR - PATIENT NAMES)
Bills Sent - Date Order (CENSOR - PATIENT NAMES) 1985
Billing printout (CENSOR - PATIENT NAMES) 1986-1987
loose sheets - billing and insurance infor (CENSOR - PATIENT NAMES)
(6 folders) 1985-1987
Janet O. Yardley, M.D.  
Acc. 360

Box 3

Description included: Billing Files - EOB's; Claim Forms; Collection Reports; Monthly Reports - Some with patient names, some without

loose manual - Commonwealth of Massachusetts, Medical Assistance Program Provider Manual Series - All Provider Manuals placed into 2 folders
Folder: Commonwealth - Health Care for all 1979-1987
loose forms: Commission for the Blind; Medical Assistance Program request for prior approval - put into 1 folder n.d.
Folder - OB amounts n.d.
Folder - I-9 and W-4 Forms (blank) n.d.
Folder - unidentified (appears to contain mis. correspondence, billing 1988
Print-outs - Charge Journal for Irving SQ Family Practice (CENSOR - PATIENT NAMES) 1986
Folder - Unpaid Claims reports(CENSOR - PATIENT NAMES) 1987-1988
Print-outs includes aged trial balance, location analysis, diagnosis analysis, department analysis, transaction analysis 1989
folder - Cred.2 Journal Summaries - ie. bills(CENSOR - PATIENT NAMES) 1986
loose correspondence (put into 1 folder) 1985-1987
Print-Outs - Cred Journal for Irving SW Family Practice 1985-1986
folder - Accounts receivable 1986
Folders labelled as follows:
Common Health 1988
Healthy Start Claim Forms (blank) n.d.
Bad checks 1987-1988
Copies of submitted medicare(CENSOR - PATIENT NAMES) 1988
Hosp. Admissions(CENSOR - PATIENT NAMES - INCLUDES TREATMENT) 1988
Act. EOB - NOTE EMPTY FOLDER 1988
Allstate 1988
Blue Shield(CENSOR - PATIENT NAMES) 1988-1989
AETNA EOB's included in with the Bankers Life & Casualty folder 1989
Comm of MA 3rd Prtg EOB Disability 1988-1989
Confederation Life EOB's 1987
Control Data EOB - NOTE EMPTY FOLDER 1989
Disability Voucher & EOB
Durham Life EOB's 1989
FHP CAP(CENSOR - PATIENT NAMES) 1989
FHPS
FMC EOB - FIB + Media - NOTE EMPTY FOLDER 1989
Golden Rule - NOTE EMPTY FOLDER
Great West Life - EOB's NOTE EMPTY FOLDER
Guardian 1989
Janet O. Yardley, M.D.  

Box 3 (Page 2)  

Hartford - NOTE EMPTY FOLDER  
Home Life Ins. EOB's - NOTE EMPTY FOLDER  
John Aiden  (CENSOR - PATIENT NAMES)  
John Hancock EOB's  (CENSOR - PATIENT NAMES)  
Healthy Start  NOTE EMPTY FOLDER  
LINCOLN NATIONAL EOB's  NOTE EMPTY FOLDER  
MASS REST. INS. TRUST EOB's  NOTE EMPTY FOLDER  
Medicare  (CENSOR - PATIENT NAMES)  
Medicaid  (CENSOR - PATIENT NAMES)  
Medex  (CENSOR - PATIENT NAMES)  
Med. Claims Ser.  (CENSOR - PATIENT NAMES)  
Med Tac EOB's  NOTE EMPTY FOLDER  
Metropolitan EOB's  (CENSOR - PATIENT NAMES)  
Mutual of Omaha EOB's  NOTE EMPTY FOLDER  
Misc Ins.  (CENSOR - PATIENT NAMES)  
Northwestern National  NOTE EMPTY FOLDER  
Private Pay stubs  (CENSOR - PATIENT NAMES)  
Prudential EOB's  (CENSOR - PATIENT NAMES)  
State Mutual EOB  NOTE EMPTY FOLDER  
TAHP EOB's  (CENSOR - PATIENT NAMES)  
THP EOB's  (CENSOR - PATIENT NAMES)  
Travelers EOB's  (CENSOR - PATIENT NAMES)  
Union Mutual  NOTE EMPTY FOLDER  
ZEBE EOB'S  NOTE EMPTY FOLDER  
Claim Forms empty forms filed alphabetical by insurance  
TAHP & THP LIST  (CENSOR - PATIENT NAMES)  
FHP Member listing  (CENSOR - PATIENT NAMES)  
Lists  NOTE EMPTY FOLDER  
Journals  1989  

1987-1988  
1988-1989  
1988  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1989  
1987-1988  
1988  
1989
Janet O. Yardley, M.D.  Acc. 360

Box 4 & Box 5

Description written on top of original box: Encounter Forms & Day Sheets

entire box contains completed forms (CENSOR - PATIENT NAMES)
also 1 money receipt books (contents placed into 2 boxes) 1986 -1988
Janet O. Yardley, M.D.  

Box 6

Could not locate a written description

Print-out of patient billing (CENSOR - PATIENT NAMES) 1985-1986
loose brochures describing Goldensher & Yardley practice
Folders labelled as follows:
HSSC (Hispanic Social Services Committee) 1987-1988
SMILES Day care center 1985
LMH Quarterly Staff 1985
Dept. Medicine (CENSOR - PATIENT NAMES) 1987-1989
ER Problems
OB dept LMH
Projections and Printouts ISFP 1986-1987
Encounter Form (blank forms)
Lease
Startup (printouts)
Practice Management
Irving Square Family Practice - Startup 1984
MAFP (Mass. Academy of Family Practice) 1985
TAHP IPA 15 1988
TAHP 1989
Preterm (CENSOR - PATIENT NAMES) 1988
Staff Meeting Agenda, Notes 1989
FHP (CENSOR - PATIENT NAMES) 1988
FHP Referral/Incentive (CENSOR - PATIENT NAMES)
Insurances '88 - Trav - Health Start 1988
TAHP/ MHT THP 88 1988
Insurances '88 Med TAC - Misc - S L-S includes Mis Ins. (CENSOR - PATIENT NAMES) 1987-1988
Insurances '88 Medicare & Medex (CENSOR - PATIENT NAMES) 1988
Medicaid '88 (CENSOR - PATIENT NAMES) 1987-1988
Insurances A-JH 1988 1988
Could not locate a written description

Round frame with drawing enclosed - description by donor "Gift from a Patient to Dr. Yardley"

Folders labelled as follows:

- printouts - Medi-Bill Alphabetical patient listing for Irving SQ family practice 1987
- Collections - Moved no Forw. Add 1989
- loose material - Schedule of closing Irving SQ family Practice put into 1 folder 1989
- Problem Acct's filed in with Copies of # 4 Forms folder (CENSOR - PATIENT NAMES) 1988-1989
- Copies of # 5 forms 1989
- Misc 1986
- Medicaid (CENSOR - PATIENT NAMES) 1987
- ZEBA (CENSOR - PATIENT NAMES) 1986
- AETNA (CENSOR - PATIENT NAMES) 1986-1987
- unlabelled folder appears to be payments from Commonwealth of Massachusetts state Treasurer to Irving SQ Family Practice 1985-1986
- Possible insurance payments for patients
- Prudential (CENSOR - PATIENT NAMES) 1987
- Union Mutual (CENSOR - PATIENT NAMES) 1987
- Bakery & Conf (CENSOR - PATIENT NAMES) 1986
- Conn Gen (CENSOR - PATIENT NAMES) 1986
- Medtac (CENSOR - PATIENT NAMES) 1985
- Travelers (CENSOR - PATIENT NAMES) 1987
- TAHP/THP Patient Listings NOTE FOLDER EMPTY
- Medicare (CENSOR - PATIENT NAMES) 1986-1987
- FHP (CENSOR - PATIENT NAMES) 1985
- Blue Shield (CENSOR - PATIENT NAMES) 1986-1987
- loose material from various insurance co's - put into 1 folder 1987
- Computer's Things for Maryann
- Commercial Forms on File (CENSOR - PATIENT NAMES) 1986
- Commerican EOB (CENSOR - PATIENT NAMES) 1985
- Insurance File Data (CENSOR - PATIENT NAMES) 1986
- EOB's with problems
- MISC 1987
- Returned checks & notices 1987
- W,X,Y,Z Old EOB's not yet posted awaiting charge entry 1987 (CENSOR - PATIENT NAMES)
- TZ 1987 EOB's 1987
- Medicaid (CENSOR - PATIENT NAMES) 1987
- Misc EOB's (CENSOR - PATIENT NAMES) 1987
- Private statement stubs 1987
- 1987 EOB's F-P (CENSOR - PATIENT NAMES) 1987
- A-D 1987 EOB's (CENSOR - PATIENT NAMES) 1987
- FDP - Capitation EOB's (CENSOR - PATIENT NAMES) 1986-1987
Disability Voucher Copies 1987 (CENSOR - PATIENT NAMES) 1987
1987 Hosp Adm (CENSOR - PATIENT NAMES) 1987
Unfinished EOB's (CENSOR - PATIENT NAMES) 1987
Pending EOB's 1987

Envelope contained a certificate "The Department of
Family and Community Medicine recognizes Janet Yardley M.D.
for participation as an active teacher in the Longitudinal
Preceptorship elective 1988-1989"
Description included: 1986 Irving Square Family Practice Encounter Forms and registration Forms with patient names

Contents of box contains all loose forms (CENSOR - PATIENT NAMES) 1986

2 Ideal Interchangeable syringes
Description included: 1985-86 Irving Square Family Practice
Billing information with patient names

Entire Contents (CENSOR - PATIENT NAMES)

Folders labeled as follows:
Private Patient Payments
Loose print-outs Medical Assistance Program
Day Sheets - Irving Square
PGH Patients
Global
Credit Journals - Irving Square
Blue Shield EOB
Misc Correspondence
PGH Family Health Plan - EOB
Medicare EOB's
Medicaid Reports (for pt)
MX - EOB
CCF-s Goldensher
CCF-s Yardley
PGH - EOB
Medicaid - EOB's (3 folders)
loose patient payment forms